



On-line workshop with BALAJCZA

Tuesday, 12 October 2021

11 am-12 pm



"How to lead a meeting in English"

During the workshop you will learn:

- what types of meetings there are and how to lead them efficiently,
- what are the basic English terms related to the subject of meetings,



- **how to open and lead a meeting when you have been delegated to do so or when you are the boss,**
- **how to agree or disagree with interlocutors and how to ask questions and interrupt someone politely,**
- **how to delegate tasks and how to communicate them.**

Who is Małgorzata Ruszkowska?

Małgosia is a certified teacher of English (TEFL) and a coach accredited by The Coaching Academy in London. She travels a lot and has lived in ten countries on four continents.

During her many years spent in the UK, she worked for British corporations, while taking her first steps in volunteering as an English teacher in Madagascar and Burma. This experience inspired her to change her profession and become an English teacher in Vietnam.

She teaches English (General and Business English) in groups at different levels at BALAJCZA Linguistic Services.

The meeting will be held in Polish.

To confirm your participation, please contact:

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